

**Hotel Reservation Form**  
**ICA FORUM 2021**  
**19/10/2021 – 23/10/2021**

<b>Name:</b>	
<b>Company address:</b>	
<b>Email Address:</b>	
<b>Arrival Date:</b>	
<b>Departure Date:</b>	
<b>N° of Nights Staying:</b>	

Room Type	Room rate/night	Number of rooms
<b>Cosy room (single use)</b>	<b>€ 155</b>	
<b>Cosy room (double use)</b>	<b>€ 176</b>	

*Prices include breakfast buffet, WiFi, service and VAT 6%.*

*City tax of € 1.06 per person per night is not included.*

Method of Payment to Guarantee Reservation															
<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express <input type="checkbox"/> Diners Club															
Name of Card Holder:															
Card Number:															
Card Expiry Date															

<b>Cancellation Policy:</b>	* A guaranteed reservation can be cancelled by the client until 2 PM two days before arrival without incurring any cancellation fee. If the reservation is not cancelled on time or should the guest not arrive at the hotel, the first night will be invoiced. * A non-guaranteed reservation will automatically be cancelled at 4 PM on the day of arrival
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**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please send the completed form before 21/09/2021 to:

Robin Jaubin

Groups & Events Manager

**Email:** [rj.klooster@martinshotels.com](mailto:rj.klooster@martinshotels.com)

**Phone:** +32 16 21 31 49