



ICA General Assembly 2020

The **ICA General Assembly** will be held **Online** on Wednesday 21 October 2020 from 15.30 – 17.30 CET Summer Time. Please connect from 15.15 for a prompt start to the General Assembly.

Because of the Covid precautions it is not possible to hold a face to face General Assembly in 2020. It is necessary to register for the ICA General Assembly at <https://forms.gle/kGctkMsb26WJpR5X6>

Only those people who have registered may attend. **Details of how to connect online to the General Assembly will be sent to those who have registered close to the date of the General Assembly.**

The General Assembly is open to all staff and students from ICA Member Institutions, **all** are most welcome to participate in the meeting. Voting is made by the representative of each ICA Member Institution. Please see further details for registering the representative at the end of this Agenda.

All the decisions will be taken on the basis of the return of a voting slip completed by the representative of the ICA member institution after the General Assembly. PLEASE return the Voting Slip by email to the addresses identified on the voting slip by 17.00 CEST on Friday 23 October. Receipt of each voting slip will be acknowledged by the ICA Secretariat.

The Quorum will be based on the number of voting slips returned by eligible voters. The result of the voting will be communicated by the President by email to the ICA Member Institutional Contact by 1 November 2020.

Please find enclosed with this Agenda, the Voting Slip and the Papers for the General Assembly.

Draft Agenda

1	Welcome
2	Agreement to host the ICA General Assembly online and Approval of the Agenda Report of the record of agreement by ICA Member Institution representatives. on the basis of the question posed in the registration form for the General Assembly
3	Minutes of the General Assembly held on Wednesday 23 October 2019 - to be approved and will be signed after the return of the voting slips
4	Report of the President on behalf of the ICA Board Paper 1 Report of the President
5	Report of the ICA Task Force Martin Scholten to present, Co-ordinator of the ICA Task Force
6	Report of GCHERA

7	<p>Report of the ICA Treasurer – to be approved</p> <p>Paper 2 ICA Accounts and Treasurer’s Report for 2019 Paper 3 ICA Budget 2021 Paper 4 Extract of the Auditors’ Report 2020 of the 2019 Accounts</p> <p>The Treasurer will make a verbal report at the General Assembly based on his written Treasurer’s report in Paper 2. The General Assembly is asked to approve the Accounts and Treasurer’s Report for the year 2019 and grant Board members discharge from any liability.</p> <p>Paper 3 proposes the budget for 2021. It anticipates support under Special Provisions (row 45 and following) for the ICA Board Committees, ICA-Edu (1.800€) and ICA-Bio (3.200€), and for the IROICA ICA Standing Committee (3.000€). It also anticipates a provisional budget for the support of the ICA Task Force Co-ordinator of a maximum of 22,000€. The total expected withdrawal from reserves in 2021 is 30,000€ may reduce the reserves close to the agreed minimum level of 50.000€.</p> <p>The ICA General Assembly is asked to agree on the Budget 2021 including the withdrawal of 30.000€ from the reserves.</p>
8	<p>Membership subscription rates 2021 – to be approved</p> <p>The ICA Board proposes that the membership subscription of full members for 2021 be raised from 1250€ to 1300€ in line with the internal ICA rules for adjustment of the membership subscription due to inflation. The membership subscription was last raised to 1250€ for the 2014 subscription year. Other membership subscriptions will be adjusted pro-rata</p>
9	<p>Revised ICA Statutes – to be approved</p> <p>Paper 5 Revised ICA Statutes 2020</p> <p>A commentary outlining the reasons for the revision of the Statutes is written before the start of the listing of the revised Statutes in Paper 5.</p>
10	<p>ICA Board Elections – to be voted</p> <p>Paper 6 Nominations for Elections to the ICA Board</p>
11	<p>ICA Board Proposal to appoint an ex-officio member of the ICA Board – to be approved</p> <p>ICA Board proposes the appointment of Dean Alex Evans, University College Dublin as an <i>ex-officio</i> member of the ICA Board to enable him to continue to Chair the ICA Board Sub-Committee for the ICA Task Force. Alex Evans is currently ICA Vice President but steps down from the Board at the 2020 General Assembly having served two terms of office. The Board proposes that he should continue to Chair the the ICA Board Sub-Committee for the ICA Task Force.</p>
12	<p>Proposal to suspend at 31 December 2020 members for non-payment of the membership subscription – to be approved</p> <p>International Centre for Advanced Mediterranean Agronomic Studies</p>
13	<p>Appointment of Auditors for the 2020 accounts - to be approved</p> <p>To re-appoint Marzina Ganc (WULS) as lead auditor. A second auditor to be appointed by the Board.</p>

14	Statement by incoming President – Arthur Mol, Rector Magnificus, Wageningen University and Research
15	Any other business
16	Closure

Representation at the General Assembly

The General Assembly is open to all staff and students from ICA Member Institutions, **all** are most welcome to participate in the meeting. The General Assembly is validly constituted when one third of the Member Institutions are represented. Decisions are reached by a simple majority of the votes cast. Each ICA Member Institution [which has paid the ICA membership subscription for 2019] has a right to cast one vote in the meeting. This vote will normally be cast by the ICA Institutional Contact (rector, head of college/school, or dean) of the ICA Member Institution, or his or her proxy.

It is important that all Member Institutions are represented at the General Assembly.

If you are the ICA Representative for your institution, but you are unable to attend the General Assembly, please nominate someone else to represent you and send the completed proxy form to the ICA Secretariat by 14 October 2020

Dr Simon B Heath,
Secretary General

October 2020